

**CITY/COUNTY JOINT COMMISSION
ON
SHARED SERVICES INITIATIVES**

Minutes - May 13, 2010

COMMITTEE: Joint Commission on Shared Services Initiatives

DATE: May 13, 2010 **TIME:** 7:30 a.m. **LOCATION:** North Conference Room, City Hall

COMMITTEE CHAIR: Dave Duax **RECORDER:** Linda DesForge

Commission Members Present:

City: Dave Duax, Kerry Kincaid, Jackie Pavelski
County: Colleen Bates, Gregg Moore, Gerald Wilkie
School District: Carol Craig, Kathryn Duax
Commission Members Absent: Ken Faanes
Staff Present: Tom McCarty, Mike Huggins, Ron Heilmann, Linda DesForge

AGENDA ITEM #1: Call to Order.

Chairman Dave Duax called the meeting to order at 7:36 a.m.

AGENDA ITEM #2: Welcome Kerry Kincaid as new member of the Commission.

Dave introduced Kerry Kincaid as the newest member of the Commission.

AGENDA ITEM #3: Election of Officers.

ACTION: Jackie Pavelski nominated Dave Duax as Chair of the Commission. Gregg Moore seconded the nomination. Colleen Bates made a motion that Dave Duax be elected as Chair of the Commission by unanimous consent. Jackie Pavelski seconded the motion. The motion carried.

ACTION: Gregg Moore nominated Colleen Bates as Vice President of the Commission. Gerald Wilkie seconded the nomination. Kathryn Duax made a motion that Colleen Bates be elected as Vice Chair of the Commission by unanimous consent. The motion was seconded by Carol Craig, and the motion carried.

AGENDA ITEM #4: Approval of Minutes of Joint Commission on Shared Services Initiatives meeting of April 8, 2010.

ACTION: Kathryn Duax made a motion to approve the minutes as presented. Gregg Moore seconded the motion. The motion carried.

AGENDA ITEM #5: Discussion of Commission's priorities for 2010 – 2011:

- A) Information Services, e-Government and Website Services
- B) Employee Health Care Costs/Wellness
- C) Building Code Inspections
- D) Transportation

and additional potential shared opportunities:

- A) Maintenance Equipment and Services
- B) Sustainability
- C) Capital Project Planning
- D) Recycling
- E) Winter Maintenance
- F) Emergency Planning Training for Elected Officials

The Commission discussed the following priorities:

Transportation – Student Transit

Transportation costs need to be looked at beyond school transportation. There is a potential for partnerships, but there are various barriers and obstacles.

(Ron Heilmann arrived at 7:50 p.m.)

Madison and Milwaukee use City transportation exclusively. Other cities, such as LaCrosse, use school transit. In Oshkosh the students are responsible for getting to school on their own (within certain boundaries without a hazardous barrier).

After much discussion, it was suggested to have a task group look at a possible shared services partnership between the City and School Transit. The group should consist of Mike Branco (City Transit), Jim Fey (Student Transit), and a School District representative.

Concern was expressed that the Commission needs to be sure what the goal is, and that artificial barriers aren't created to make it more difficult for children to get to school. Any type of change will not only impact the students, but the parents as well. There are also federal limitations. Transit Manager Mike Branco is familiar with these.

Carol Craig will bring this to the School District for discussion to find out what the Board is willing to do.

ACTION: Jackie Pavelski made a motion that the School District report back to the Commission in July after the School Board has had a chance to discuss this issue. Kathryn Duax seconded the motion. The motion carried.

Transportation - Regional Transit Authority (RTA)

The Commission discussed the process and possible impacts of creating an RTA: The County Board would begin the process with a resolution creating the RTA.

Tom McCarty said that the County Board has no experience with transit. It would be helpful to pull together a group of diverse individuals to look at the impacts, etc., and bring them forward. It was suggested to include the public in these decisions.

ACTION: Gregg Moore made a motion, seconded by Colleen Bates to request a report from the City Manager at the July meeting regarding exploring opportunities and processes for collaborative analysis and establishment of a Regional Transit Authority as promulgated by statutes, including broad-based countywide transit and paratransit requirements. The motion carried.

Employee Cost on Health Care

The Commission discussed the fact that the City has a 0% cost increase for health care in the coming year.

Tom McCarty informed the Commission that the County bid process is in December. Frank Draxler could attend a future meeting, possibly June, to show the County's plans. The Commission could also have a briefing on the national health care plan, and discuss the advantages of trying to get everyone on the same cycle. Carol Craig also suggested that Dan Van de Water from the School District also be present for the discussion.

Information Services, E-government and Website Services

There has been no signal yet regarding the grant opportunity, but may possibly receive word by September.

The Commission discussed the possibilities of Facebook, Twitter, etc. DECI already has a Facebook page, which has become a great sharing tool. The County and Community Television have collaborated on producing a series highlighting various public services provided by the Eau Claire County government. They can be viewed on the County's website.

A suggestion was made to have Community Television film a five to ten minute message with five or so members of the Commission letting the public know that the Commission exists and that the three entities are working together.

The Commission would like to revisit this issue in September.

Building Code Inspections

The Commission has had a many discussions on the potential for sharing between the City and the County.

The Commission would like a report in October on the potential of considering a shared position between the City and County to reduce the costs to both jurisdictions.

Emergency Planning Training for Elected Officials

Mike Huggins asked the Commission members about their schedules for the Incident Command Training. It was the consensus of the Commission members that 11 to 1:30 p.m. on a weekday would be most convenient.

AGENDA ITEM #6: Update on the Population/Demographic Study.

Ron Heilmann informed the Commission that the Study indicated the following impact on the School District. 1) The elementary school population is increasing, and will increase significantly. Even with redrawing boundaries, they will run out of space next year. 2) This is the last year of decline in the middle schools, so the population will start to rise after this year. 3) High school population will stay where it is for now, but will rise within ten years.

Mike Huggins said that the City is most interested in the migration data. This Population/Demographic Study is a good example of collaboration between entities.

AGENDA ITEM #7: Discussion on future agenda items.

There was no discussion on this item.

AGENDA ITEM #8: Adjournment.

ACTION: Jackie Pavelski made a motion to adjourn, seconded by Kathryn Duax, The motion carried, and the meeting adjourned at 9:08 a.m.

FUTURE MEETING DATES:	TIME:	LOCATION:
Thursday, June 10, 2010	7:30 a.m.	Courthouse
Thursday, July 8, 2010	7:30 a.m.	City Hall
Thursday, August 12, 2010	7:30 a.m.	Courthouse
Thursday, September 9, 2010	7:30 a.m.	City Hall
Thursday, October 14, 2010	7:30 a.m.	Courthouse
Thursday, November 11, 2010	7:30 a.m.	City Hall
Thursday, December 9, 2010	7:30 a.m.	Courthouse